

# Undergraduate Admission Guide for International Students Spring 2021

## English

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## I Admission Timeline

Procedure	Timeline	Important Notes
1. On-line Application	September 7 (Monday), 2020 – October 23 (Friday), 2020 (17:00)	* Go to the SU website ( <a href="http://eng.sejong.ac.kr">http://eng.sejong.ac.kr</a> ) and click the banner.
2. Submission of Documents (by post or in person)	September 7, (Monday) 2020 – October 30 (Friday), 2020 (17:00)	* The required documents must <b>arrive</b> at CISS by the deadline. Submission after the deadline will not be accepted. * You must complete the online application (including payment of the application fee) before you submit the documents.
3. Announcement of Admission Decision	December 30 (Wednesday), 2020 (16:00)	* The admission decisions will be posted on the SU website ( <a href="http://eng.sejong.ac.kr">http://eng.sejong.ac.kr</a> ) for a week. Since the announcement will not be available after this period, please check out the admission decisions and guidelines on registration on time.
4. Tuition Payment (provisional)	January 4 (Monday), 2021 – January 8 (Friday), 2021	* To accept the admission offer, you must pay the full amounts of both the entrance fee and the tuition within the registration period. Failure to do so will be considered a rejection of the offer and the offer of admission will be revoked without notice.
5. Issuance of Admission Letter (provisional)	After January 25 (Monday), 2021	
6. Beginning of Semester (provisional)	March 2 (Tuesday), 2021	

※ The admission timeline is subject to change. If a change is made, it will be announced at the website (<http://eng.sejong.ac.kr>).

※ If any of the required documents are incomplete or unsatisfactory, you will be disqualified for the admission.

※ Any issues arising as a result of visa refusal will be solely the responsibility of the applicant.

### [Contact Information]

The Center for International Students and Scholars (CISS)

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209 Neundong-ro, Gwangjin-gu, Seoul, Korea

Email: [intadmission@sejong.ac.kr](mailto:intadmission@sejong.ac.kr)

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+82-2-3408-4408(English, Uzbek, Russian)

Fax: 82-2-3408-3813

Office Hours for visit and telephone inquiries: Weekdays 10:00~16:00

## II Departments and Majors

College	Admission Unit	Admission		Major
		Freshman	Transfer	
Liberal Arts	Korean Language and Literature	○	○	
	International Studies	○	○	English Language and Literature, Japanese Language and Literature, Chinese Trade and Commerce
	History	○	○	
	Education	○	○	
	Law	○	○	Law
Social Sciences	Economics and Trade (Korean Track)	×	○	
	Public Administration (Korean Track)	○	○	
	Public Administration (English Track)	○	○	
	Media and Communication (Korean Track)	○	○	
Business Administration	Faculty of Business Administration (Korean Track)	×	○	Business Administration
	Faculty of Business Administration (English Track)	×	○	Business Administration
	Faculty of Business Administration (Korean Track)	○	×	Business Administration
Business and Economics	Faculty of Business Administration (English Track)	○	×	Business Administration
	Economics (Korean Track)	○	×	
	Economics (English Track)	○	×	
Hospitality and Tourism Management	Faculty of Hospitality, Tourism and Food Service Management (Korean Track)	○	○	Hospitality and Tourism Management, Food Service Management
	Faculty of Hospitality, Tourism and Food Service Management (English Track)	○	○	Hospitality and Tourism Management
Natural Sciences	Faculty of Mathematics and Statistics	○	○	Mathematics, Applied Statistics
	Physics and Astronomy	○	○	
	Chemistry	○	○	
Life Science	Faculty of Biological Systems (Korean Track)	○	○	Food Science and Biotechnology, Integrative Bioscience and Biotechnology, Bioindustry and Bioresource engineering
	Faculty of Biological Systems (English Track)	○	×	Bioindustry and Bioresource engineering
	Integrative Biological Sciences and Industry	○	×	
Electronics and Information Engineering	Electrical Engineering	○	○	
Software and Convergence Technology	Computer Science and Engineering (Korean Track)	○	○	
	Computer Science and Engineering (English Track)	○	○	
	Computer and Information Security	○	○	
	Software	○	○	
	Creative Studies (Design Innovation)	○	○	
	Creative Studies (Comics and Animation Tech)	○	○	
Engineering	Artificial Intelligence	○	×	
	Faculty of Architectural Engineering	○	○	Architectural Engineering, Architecture (5-Year program)
	Civil and Environmental Engineering	○	○	
	Environment, Energy & Geoinformatics	○	○	
	Energy & Mineral Resources Engineering	×	○	
	Energy Resources and Geosystems Engineering	○	×	
	Faculty of Mechanical and Aerospace Engineering	○	○	Mechanical Engineering, Aerospace Engineering
	Nano Technology and Advanced Materials Engineering	○	○	
	Nuclear Energy Engineering	×	○	
Quantum and Nuclear Engineering	○	×		
Arts and Physical Education	Painting	○	○	Western Painting, Korean Painting
	Fashion Design	○	○	
	Music (Korean Track)	○	○	Voice, Piano, Violin, Applied Music
	Music (English Track)	○	×	Applied Music
	Physical Education	○	○	
	Dance	○	○	Korean Dance, Modern Dance, Ballet
QUST 1+3	Film Art	○	○	Directing & Producing, Acting
	Faculty of Hospitality, Tourism and Food Service Management (Korean Track)	×	○	Hospitality and Tourism Management, Food Service Management
	Creative Studies (Comics and Animation Tech)	×	○	
	New Media Performance	×	○	
	Culture Industry Management	×	○	
	Luxury Brand Design	×	○	
	Moving Image Design	×	○	

\* English Track programs provide entire courses in English.

### III Eligibility and Qualifications

Program	Eligibility																								
Both	<ul style="list-style-type: none"> <li>- A non-Korean national whose parents are BOTH non-Korean nationals                             <ul style="list-style-type: none"> <li>* Anyone who has acquired foreign citizenship by changing his/her nationality is not eligible.</li> <li>* A Korean citizen who holds dual citizenships is not considered as foreigners.</li> </ul> </li> </ul>																								
Fresh-man	<p><b>International applicants must meet ALL of the following requirements:</b></p> <p>A. A student who has completed, or is expected to complete primary and secondary education at the time of application (Vocational schools are included).</p> <ul style="list-style-type: none"> <li>* If a student is educated in two or more countries, total education period should be 12 years or more.</li> </ul> <p>B. A non-Korean national who satisfies <b>language proficiency requirements</b> specified below:</p> <p>(1) English Track: Business Administration, Hospitality Tourism and Food Service Management, Computer Science and Engineering, Public Administration, Media and Communication, Music, Economics and Trade</p> <ul style="list-style-type: none"> <li>- A person who meets at least one of the following language proficiency requirements</li> </ul> <table border="1" data-bbox="233 589 1382 745"> <thead> <tr> <th></th> <th>TOEFL iBT</th> <th>New TEPS</th> <th>IELTS</th> </tr> </thead> <tbody> <tr> <td>All Majors (excl. Music)</td> <td>80</td> <td>326</td> <td>5.5</td> </tr> <tr> <td>Music</td> <td>60</td> <td>262</td> <td>5.0</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>* Students from a country which use English language as their official language (e.g. the US) are exempted from this requirement. (Appendix 2)</li> </ul> <p>(2-1) Korean Track: Applying with TOPIK Score</p> <ul style="list-style-type: none"> <li>- A person who meets minimum TOPIK score below</li> </ul> <table border="1" data-bbox="233 891 1382 992"> <thead> <tr> <th>Creative Studies, Arts and Physical Education majors</th> <th>Korean Language and Literature, Media and Communication, Business Administration</th> <th>Others</th> </tr> </thead> <tbody> <tr> <td>Level 2</td> <td>Level 4</td> <td>Level 3</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>* Korean track students must achieve Level 4 (Level 3 for Creative Studies, and Arts and Physical Education majors) or higher of TOPIK before graduation.</li> </ul> <p>(2-2) Korean Track: Applying with Sejong Korean Language Program Completion</p> <ul style="list-style-type: none"> <li>- A person who has registered and completed 2 or more semesters in the Center for International Education in Sejong University, and recommended by the head of the Center for International Education in Sejong University will meet requirement as a substitution. (* A recommendation letter from the head of the Center for International Education in Sejong University is required.)</li> </ul> <table border="1" data-bbox="233 1160 1382 1261"> <thead> <tr> <th>Creative Studies, Arts and Physical Education majors</th> <th>Korean Language and Literature, Media and Communication, Business Administration</th> <th>Others</th> </tr> </thead> <tbody> <tr> <td>Level 3 Completion</td> <td>Level 5 Completion</td> <td>Level 4 Completion</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>* If you meet the requirements of the TOPIK as mentioned in (2-1) you must apply with the Test of Proficiency in Korean (TOPIK) instead of the Korean Proficiency Test at Sejong University. There may be disadvantages if you apply with 'Sejong University Korean Language Course Completion' due to your negligence.</li> <li>* Korean track students must achieve Level 4 (Level 3 for Creative Studies, and Arts and Physical Education majors) or higher of TOPIK before graduation.</li> </ul> <p>(3) Preliminary Admission Process: The application can be submitted for preliminary admission process even the condition (2-1) is not satisfied. However, those who are selected for the pre-admission course can re-apply and get enrolled after having fulfilled the language requirement.</p> <div data-bbox="185 1496 1461 1989" style="border: 1px solid black; padding: 5px;"> <p>[Important notes on Preliminary Admission Process]</p> <ul style="list-style-type: none"> <li>- Students who do not meet the language requirements will also be able to pass the evaluation for Preliminary Admission Process on the basis of other academic skills. Students who have accepted for the preliminary admission process will be awarded a "Letter of Preliminary Acceptance" and will not need to pay tuition fees.</li> <li>- Students who have accepted for the preliminary admission process must continue studying at the International Education Center before entering Sejong University undergraduate program, immediately after selection (afterwards, a certificate of attendance is required)</li> <li>- If the applicant wishes to be admitted to the university, he/she must meet the TOPIK requirements and apply online (re-apply) to the same department again in the next or the following application period. Applicants must submit the "Letter of Preliminary Acceptance", the TOPIK score sheet in accordance with the admission requirements, and the certificate of attendance at Sejong University's International Education Center. Sejong University will submit the application fee for the re-application on students' behalf.</li> <li>- Students who meet the language requirements and wish to re-apply must ask the Office of International Affairs for exemption from the application fee and request to re-apply before applying for the online application.</li> <li>- Those who are accepted for the preliminary admission process will be required to pay the tuition at the payment period for the re-applying semester and get enrolled for the undergraduate course.</li> <li>- The preliminary admission certificate is valid only for the online application period of the next semester and the following semester, and the eligibility for admission on the preliminary admission process will be canceled afterwards.</li> <li>- Even if a preliminary accepted applicant submits TOPIK score before the registration (tuition fee payment), it is not possible to get enrolled in that applying semester. The enrollment is possible only through re-application for the next semester or the following semester.</li> <li>- The Office of International Affairs may request additional documents such as proof of the deposit balance for the visa issuance period at the time of re-application.</li> </ul> </div>		TOEFL iBT	New TEPS	IELTS	All Majors (excl. Music)	80	326	5.5	Music	60	262	5.0	Creative Studies, Arts and Physical Education majors	Korean Language and Literature, Media and Communication, Business Administration	Others	Level 2	Level 4	Level 3	Creative Studies, Arts and Physical Education majors	Korean Language and Literature, Media and Communication, Business Administration	Others	Level 3 Completion	Level 5 Completion	Level 4 Completion
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Level 3 Completion	Level 5 Completion	Level 4 Completion																							

**International applicants must meet ALL of the following requirements:**

- A. Applicants who have completed 2 or more years of the coursework in a 4-year university or received a degree in a 2/3-year junior college (those who expect completion of course work or reception of degree by February, 2021 are also eligible.)
- ※ If you are enrolled in a 4-year university, you are eligible to apply in case you have earned more than 50% of the credits required for graduation.
  - ※ Graduates of Chinese school must submit academic verification stating that the diploma holder is able to continue their study in senior years of undergraduate program for a Bachelor's degree.
  - ※ Students who have enrolled to SU are not eligible for transfer admission.

B. A non-Korean national who satisfies **language proficiency requirements** specified below:

(1) English Track: Business Administration, Hospitality Tourism and Food Service Management, Computer Science and Engineering, Public Administration

- A person who meets at least one of the following language proficiency requirements

TOEFL iBT	New TEPS	IELTS
80	326	5.5

※ Students from a country which use English language as their official language (e.g. the US) are exempted from this requirement. (Appendix 2)

(2-1) Korean Track: Applying with TOPIK Score

- A person who meets minimum TOPIK score

Creative Studies, and Arts and Physical Education majors	Others
Level 3	Level 4

(2-2) Korean Track: Applying with Sejong Korean Language Program Completion

- A person who has registered and completed 2 or more semesters in the Center for International Education in Sejong University, and recommended by the head of the Center for International Education in Sejong University will meet requirement as a substitution. (※ A recommendation letter from the head of the Center for International Education in Sejong University is required.)

Creative Studies, and Arts and Physical Education majors	Others
Level 4 Completion	Level 5 Completion

※ If you meet the requirements of the TOPIK as mentioned in (2-1) you must apply with the Test of Proficiency in Korean (TOPIK) instead of the Korean Proficiency Test at Sejong University. There may be disadvantages if you apply with 'Sejong University Korean Language Course Completion' due to your negligence.

※ Korean track students must achieve Level 4 (Level 3 for Creative Studies, and Arts and Physical Education majors) or higher of TOPIK before graduation.

Transfer

**International applicants must meet ALL of the following requirements:**

A. Applicants who have completed 1 year of the coursework in a QUST Bachelor's degree(4-year) program (including expected completion)

※ If you are enrolled in a 4-year university, you are eligible to apply in case you have earned more than 25% of the credits required for graduation.

B. A person who meets minimum TOPIK score

Creative Studies, and Arts and Physical Education majors	Others
Level 2	Level 3

※ Korean track students must achieve Level 4 (Level 3 for Creative Studies, and Arts and Physical Education majors) or higher of TOPIK before graduation.

※ If a student fails to meet the Korean language requirements or enters the university with a level 2 or lower, 300 hours of Korean language coursework is required within one year after admission.

QUST 1+3 Transfer (Sophomore)

※ Admissions for both freshmen and transfer students require academic records on regular programs offered by educational institutions accredited under the education laws of foreign countries (The following courses and exams do not qualify: language courses, university preparatory courses, continuing [lifelong] education courses, adult university courses, correspondence courses, Internet courses, high school diploma equivalency exams in the U.S. and Canada (like GED), and the Higher Education Self-taught Examination System of China [gaodengjiaoyu zixuekaoshi]).

## IV Required Documents

No.	Documents	Required		Submission Form			
		Freshman	Transfer	Original	Photocopy	Notarized documents	Embassy Attestation/Apostille
1	<b>Application Form</b> ※ Print out after completing the online application.	Required	Required	○			
2	<b>A Copy of the applicant's passport</b> ※ Print or copy the passport on a A4-sized printing paper and submit the copy as a whole. Do not cut the marginal space.	Required	Required		○		
3	<b>Documents verifying the applicants' proficiency of the Korean or English language</b> ※ Valid only if it is issued before the deadline of the online application period. ※ You can submit two or more kinds of official language test score and it will be included in evaluation. ※ Those who cannot submit the language proficiency test score within the submission due date should apply for the admission as "preliminary assessment". ※ A recommendation letter from the head of the Center for International Education in Sejong University is required for Korean Track: Applying with Sejong Korean Language Program Completion.	If applicable	If applicable	○			
4	<b>Official certificate of university enrollment or official certificate of completion/graduation</b> ※ If a transfer applicant is currently enrolled in a Chinese university or has completed/graduated a Chinese University, the applicant should submit certificate of enrollment/completion/graduation and the report of China Ministry of Education (CHSI) ※ See Appendix 1.		Required				○
5	<b>Official transcripts of all years of undergraduate study</b> ※ The number of credits awarded to each course should be indicated in the transcript.		Required			○	
6	<b>Official diplomas or certificates of (expected) graduation of high school</b> ※ If a applicant has graduated Chinese school, the applicant should submit graduation certificate of high school and Verification report of China Ministry of Education (CHSI) ※ See Appendix 1.	Required	If applicable				○
7	<b>Official transcripts of all years of high school</b>	Required	Optional			○	
8	<b>Secondary School Graduation Exam / College Entrance Exam Scores</b> ※ If submitted, it will be included in evaluation.	Optional	Optional	○			
9	<b>Qualification Review Request Form</b> ※ Print out after completing the online application	Required	Required	○			
10	<b>Study Plan</b> ※ Type in English or Korean	Required	Required	○			
11	<b>Portfolio of the applicant's artwork/accomplishments</b> ※ College of Arts and Physical Education (excluding the Department of Physical Education) and the Department of Creative Studies only. ※ Free format. (Paper forms are only accepted as A4 size, and soft copies are only accepted in USB drive)	If applicable	If applicable				
12	<b>Recommendation letters</b> ※ If submitted, it will be included in evaluation.	Optional	Optional	○			
13	<b>Transcripts and attendance records from Korean Language Program</b> ※ If a preliminary accepted student satisfies the language proficiency requirement, the student must submit transcripts and attendance records of ALL period from Sejong Center for International Education.	If applicable	Optional	○			
14	<b>An official document that shows the parent-child relationship</b> ※ If one of parents is not listed in the family registry due to death or divorce, an official document proving death or divorce should be submitted. ※ Chinese applicants should submit both family registration document and HOKUBU. ※ For countries with no such documents, you can submit other official government-issued document (notarized) such as your official birth certificate with your parents' nationality in it.	Required	Required			○	
15	<b>A Copy of the both parents' passport</b> ※ If you do not have a parent's passport, submit a copy of your parents' ID card.	Required	Required		○		
16	<b>Applicant's verification of deposit (VOD) of a minimum of USD 20,000</b> ※ Must be issued within one month from the date of submission ※ In the case of a financial certificate with validity period, the validity period is accepted up to 6 months. ※ The statement must be under the applicants name, but only parents are considered as an exception when inevitable	Required	Required	○			
17	<b>Agreement for Verification of Academic Record</b> ※ Signature required	Required	Required	○			

※ "Required" = Required submission, "If applicable" = Submit if applicable, "Optional" = Submit selectively according to your choice, ○ = Submission of the form.

※ In principle, all submittal documents should be submitted in A4 size. In particular, the passport copy should not be cut and submitted.  
※ Your passport must be a passport with a sufficient expiration date at the time of admission, and the applicant is responsible for the disadvantages such as the delay of the visa due to the change (extension) of the passport.

※ There is no need to submit additional photo of the applicant if uploaded online when online application.

※ In relation to language proficiency test score, please read "VII. Important Notes for Applicants".

※ A graduate-to-be should submit graduation certificate right after graduation. Otherwise, the admission can be cancelled.

※ Any document that is not in Korean or English must be translated into Korean or English and notarized. The notarization must be held in the country in which the documents are issued.

※ Unless stated as "copy", all the above documents should be original. In case documents are not allowed for re-issuance or original documents are not available, notarized copies can be acceptable.

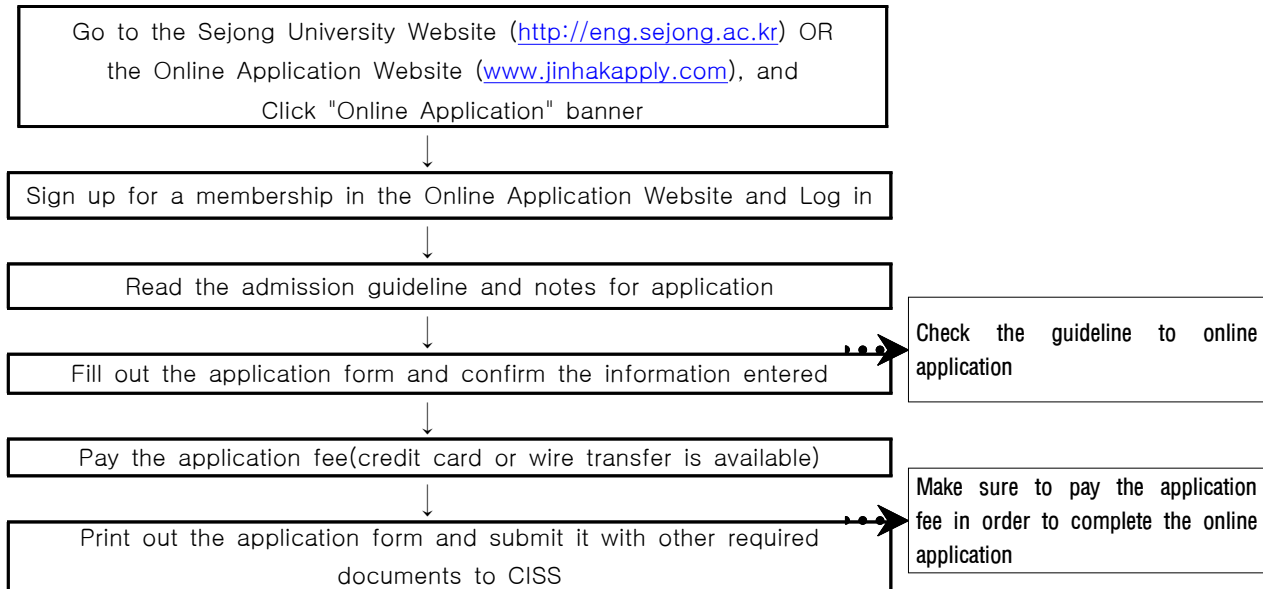
※ The applicant's achievements, such as portfolio, picture of work, and recording materials, are 'free format' and the CISS will not receive questions regarding the applicant's submission form.

※ Accepted students for preliminary assessments who satisfy the language proficiency requirement later should confirm list of required documents with CISS before submission (Letter of Preliminary Acceptance, attendance certificate of Center of International Education of Sejong University, etc. will be required.).

## V Screening Criteria

Admission decisions are made based on the candidate's previous academic achievements, study plan and other specific diploma and qualifications such as language proficiency. Study plan has some requirements and it should be filled as instructed. Interviews, auditions, and/or additional documents may be required as dictated by the policy of the individual college or department, and the individual college or department will directly contact the applicant if required.

## VI Application Procedure



### 1. Notes for Online Application

- The standard method for application is via the Undergraduate Admission for International Students banner on the Sejong website. It is only compatible with 5.0 or higher version of Internet Explorer.
- The deadline for online application is **October 23 (Friday), 2020, 17:00** (Korea local time). To apply successfully, all relevant information must be entered, and the application fee must be paid in full, prior to this time.
- It is strongly recommended that you complete the online application as early as you can because the system might become unstable or go down close to the deadline due to the rush of hits.

### 2. Notes for Submission of Required Documents

- After completing your online application, print out the application form and send your application packet to the following address via registered mail or submit it in person.
  - ※ The admissions staff reserves the right to require additional documents from the applicant, should there arise a need to verify the authenticity of submitted materials.
- Your application packet must **arrive** at the CISS before **October 30 (Friday), 2020, 17:00** (Korea local time) In case of submission by post, please post the documents at least a week before the deadline.
- All documents must be original except where specified otherwise. Where the original is not available, the copy certified by the originating institution can be submitted. Any document that is not in Korean or English must be accompanied by a notarized Korean or English translation.

## VII Important Notes for Applicants

- Applicants will take full responsibility for any disadvantages due to mistakes or omissions on the application. Please be reminded that, in principle, any modification or cancellation will not be accepted after completing the application.
- Applicants will take full responsibility for any disadvantages due to mistakes or omissions on the application documents. In case of incomplete documents, the applicant is not individually informed, and the documents cannot be submitted or supplemented after the submission period.
- The effective date of the application and scholarship qualification is the deadline for application, and the application and scholarship eligibility satisfied after the application deadline is not accepted.
- Be sure to keep photocopies of all completed forms. Any documents and/or materials submitted with the application become the property of SU and will not be returned to the applicant. If any of the submitted documents are required for visa application, you should additionally prepare them.
- Eligibility of freshman applicants who do not submit the language proficiency test score within the submission due date will be automatically changed as "preliminary assessment". Transfer applicants who do not submit the language proficiency test score within the due date will be disqualified for the admission.
- Documents must be submitted by post or in person. Submitting by e-mail will not be accepted.
- The CISS may request additional documents individually for the purpose of issuing an admission certificate or visa. It is necessary to submit the document to the CISS as soon as possible, if requested.
- A detailed information of any individual admissions decision will not be disclosed
- If any of the submitted materials contains false information, admission will be rescinded.
- If a graduate-to-be fails to graduate prior to the beginning of a semester, admission will be cancelled. If a graduate-to-be do not submit graduation certificate after graduation, admission will be cancelled.
- Be sure to understand that the University issues only the Certificate of Admissions for student visa (Type: D2) application for the admitted students.
- If an applicant applies from outside Korea and is admitted to the University but his/her application for a D-2 student visa is rejected by the Justice Ministry, the admission for the applicant will be cancelled.
- Important notice will be provided by email only. Please write down your primary email address correctly in the application form. Announcement of admission decision and following notices also will be posted the bulletin board (<http://eng.sejong.ac.kr>).

## VIII Application Fee and Tuition

### 1. Application Fee

- Application fee: KRW 120,000
  - Withdrawal of application and refund of application fee
    - A. For withdrawal of application before the application due date, total application fee is refunded. Withdrawal of application after the application due date is not allowed, and the application fee is not refundable unless any of SU's acceptable reasons for a refund is satisfied.
    - B. Acceptable reasons for a refund: Any reason that is not attributable to the applicant or outside the applicant's control, including a natural disaster, the applicant's hospitalization or injury from an accident and SU's mistake, is considered acceptable.
- ※ In case that all or any of required documents are not submitted or an applicant is disqualified, the applicant will fail to the admission and the application is not refundable.

### 2. Tuition (KRW, as of 2020, subject to change)

Division	Admission fee	Tuition	Insurance Premium	Total
Liberal Arts; Social Sciences; Business Administration; Hospitality and Tourism Management	513,000	3,778,000	Male: 51,000 Female: 57,900	Male: 4,342,000 Female: 4,348,900
Natural Sciences: Physical Education (PE)	513,000	4,499,000	Male: 51,000 Female: 57,900	Male: 5,063,000 Female: 5,069,900
Life Sciences: Electronics & Information Engineering; Software and Convergence Technology; Engineering	513,000	5,193,000	Male: 51,000 Female: 57,900	Male: 5,757,000 Female: 5,763,900
Arts (excluding PE)	513,000	5,237,000	Male: 51,000 Female: 57,900	Male: 5,801,000 Female: 5,807,900

- ※ All international students should pay the health insurance premium together with tuition fee at the registration. If a student is already insured with a different insurance, the student should submit the insurance policy for a refund.
- ※ Actual payable amount will be varied depending on each individual due to scholarship amount.
- ※ 1 USD = around KRW 1,200



## IX Scholarship

Sr. N.	Classification	Eligibility	Benefits																														
1	Sejong International Scholarship A (First semester)	meet one of the language score qualifications	<p>&lt;English Track&gt;</p> <p>- A scholarship of the corresponding % of the first semester's tuition fees, if satisfies one of the following language scores</p> <table border="1"> <thead> <tr> <th>Benefits</th> <th>TOEFL IBT</th> <th>IELTS</th> <th>New TEPS</th> </tr> </thead> <tbody> <tr> <td>80%</td> <td>112</td> <td>8.0</td> <td>498</td> </tr> <tr> <td>50%</td> <td>100</td> <td>6.5</td> <td>398</td> </tr> <tr> <td>30%</td> <td>80</td> <td>5.5</td> <td>327</td> </tr> <tr> <td>20%</td> <td>60</td> <td>5.0</td> <td>262</td> </tr> </tbody> </table> <p>- 30%, if a student is from a country whose <u>mother tongue</u> is the English language.</p> <p>&lt;Korean Track&gt;</p> <p>- A scholarship of the corresponding % of the first semester's tuition fees, if satisfies one of the following language scores</p> <table border="1"> <thead> <tr> <th>Benefits</th> <th>TOPIK</th> </tr> </thead> <tbody> <tr> <td>100%</td> <td>Level 6</td> </tr> <tr> <td>70%</td> <td>Level 5</td> </tr> <tr> <td>50%</td> <td>Level 4</td> </tr> <tr> <td>30%</td> <td>Level 3</td> </tr> </tbody> </table>	Benefits	TOEFL IBT	IELTS	New TEPS	80%	112	8.0	498	50%	100	6.5	398	30%	80	5.5	327	20%	60	5.0	262	Benefits	TOPIK	100%	Level 6	70%	Level 5	50%	Level 4	30%	Level 3
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2	Sejong International Scholarship B (First semester)	students from Center of International Education of Sejong University	<p>- i) have registered in the Center of International Education of Sejong University for more than 2 semesters and ii) recommended by Dean of Center of International Education are exempt from enrollment fee in addition to tuition benefits from the Sejong International Scholarship A.</p> <p>- i) have selected and registered in "Sejong Prep Course" of the Center of International Education of Sejong University for more than 2 semesters, ii) completed Level 4 or above, and iii) recommended by Dean of Center of International Education are exempt from both enrollment fee and tuition fee (100%).</p>																														
3	Sejong International Scholarship Outstanding Academic (Enrolled student)	Scholarships for excellent grades based on school records while attending school	- 10% ~ 80% of tuition fee (also applicable to transfer students)																														

- \* Sejong international Scholarship A~B is limited only to the documents (Language proficiency test score, recommendation letter, etc.) satisfied by October 23, 2020, and submitted by October 30, 2020. The effective date of the application and scholarship qualification is the deadline for application, and the eligibility for application and scholarship is not accepted after the application deadline.
- \* Successful applicants who pass the preliminary assessment will be eligible for scholarships at the time of enrollment.
- \* The scholarship will be suspended upon change of nationality.
- \* Transfer students are not eligible for freshmen scholarships, but eligible to "Sejong international Scholarship Outstanding Academic." (Sejong-QUST 1+3 program students are applicable for freshmen scholarships.)

## X After-school Korean Language Classes

Sejong University has felt the need of more chances to study Korean language among English speaking students. Therefore, we are operating free after-school Korean language classes. The goal of the TOPIK improvement class is to improve the writing and speaking ability to obtain the TOPIK graduation criteria and participate in the Korean lecture course. Foreign students who are admitted to the TOPIK level 3 or lower (Level 2 for Creative Studies, and Arts and Physical Education majors) are required to attend the first semester after enrollment. In order to receive scholarship (scholarship for international scholarship from Sejong) during the school year, you must meet the TOPIK graduation standard or submit a confirmation of participation in the TOPIK improvement class. Class opens twice a week for two hours, and details will be provided later.

# XI Appendix 1

## 1. Instruction of submitting academic background documents

Applicant must submit a certificate of graduation and a transcript from high school selecting one of the documents as below during the application period. If there is a delay of submission under unavoidable circumstances, submit the documents within the specified deadline after announcement of admission.

- 1) Confirmed academic background documents(certificate of graduation and transcript from high school) of Apostille from one's country Apostille
- 2) Confirmed academic background documents(certificate of graduation and transcript from high school) by Korean Embassy
- 3) For China, enrollment/completion/graduation certificate and the report of China Ministry of Education (CHSI)  
 - For details for Chinese academic background verification, please refer to the Korean or Chinese version of Admission Guide

## 2. Information of Apostille Convention

1. Apostille Convention
  - a) Republic of Korea became the 90th Contracting State of the Apostille Convention, effective as of July 14, 2007 : Convention Abolishing the Requirement of Legalization for Foreign Public Document
  - b) Apostille is a certification specifying the modalities through which a document issued in one of the signatory countries can be certified for legal purposes in all the other signatory states
  - c) Apostille convention countries abolish the complex consular procedures to ensure the smooth mutual authentication of public and official documents
2. Apostille Convention is an international treaty drafted by the Hague Conference on Private International Law : You can check detailed and updated information regarding regional authorities at website [www.hcch.net](http://www.hcch.net)

## 3. The procedure of issuing Apostille

Document issued by school -> Visit Apostille issuing organization ->Apply for Apostille ->  
 Evaluation process -> Apostille Issued

## 4. Apostille Convention countries (Based on 14<sup>th</sup> May, 2019)

Region	Country
Asia, Oceania	Australia, parts of China (Macao, Hong Kong), Japan, Korea, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Philippines
Europe	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, The Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Republic of Macedonia, The Former Yugoslav, Ukraine, The United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
North America	United States
Latin America	Argentina, Mexico, Panama, Suriname, Venezuela, Antigabuda, Bahamas, Barbados, Belize, Colombia, Dominican Republic, Ecuador, El Salvador, Granada, Honduras, St. Vincent, Peru, Trinidadtobago, St. Lucia, Uruguay, Nicaragua, Paraguay, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana
Africa	South Africa, Botswana, Brundi, Lesotho, Liberia, Namibia, Saint-Tomeprincipe, Swaziland, Malawi, Caboberde, Seychelles
Middle East	Oman, Israel, Bahrain, Morocco, Tunisia

## XII Appendix 2

### List of countries where English is an official language

Region	Total	Country
Africa	24	Botswana, Cameroon, Ethiopia, Eritrea, The Gambia, Ghana, Kenya, Lesotho, Liberia, Malawi, Mauritius, Namibia, Nigeria, Rwanda, Seychelles, Sierra Leone, South Africa, South Sudan, Sudan, Swaziland, Tanzania, Uganda, Zambia, Zimbabwe
Asia	7	Brunei, Hong Kong, India, Malaysia, Pakistan, Philippines, Singapore
Australia/ Oceania	14	Australia, Fiji, Kiribati, Marshall Islands, Federated States of Micronesia, Nauru, New Zealand, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, Vanuatu
Europe	3	Ireland, Malta, United Kingdom
Americas	14	Antigua and Barbuda, The Bahamas, Barbados, Belize, Canada, Dominica, Grenada, Guyana, Jamaica, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Trinidad and Tobago, United States