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# 2023 Fall Semester Undergraduate Admission Guideline for International Students

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1. College & Department ※ Number of students to be admitted can be limited due to each department's condition

[Freshman]

1) Global Campus(Seongnam)

College	Department	Language
Gachon Liberal Arts	Liberal studies(Koreanology major)	Korean
Business Administration	Business administration(Kor)	Korean
	<b>Business administration(Eng)</b>	<b>English</b>
	Financial Mathematics	Korean
Social Science	Media communication	Korean
	Tourism management	Korean
	Economics	Korean
	Healthcare industrial management	Korean
	Applied statistics	Korean
	Psychology	Korean
Law	Law	Korean
	Public administration	Korean
Humanity	Korean language & literature	Korean
	English language & literature(foreign language studies)	Korean
	Oriental language & literature(foreign language studies)	Korean
	European language & literature(foreign language studies)	Korean

College	Department	Language
Engineering	Urban planning & landscape(Urban planning / Landscape)	Korean
	Architecture(Architecture(5 years) / Internal architecture / Architecture engineering)	Korean
	Building equipment system & fire protection engineering	Korean
	Chemical & biological engineering(Chemical & biological engineering)	Korean
	Civil environment engineering	Korean
	New material engineering	Korean
	Mechanic-Smart-Industrial Engineering(Mechanical Engineering)	Korean
	Mechanic-Smart-Industrial Engineering(Industrial Engineering)	Korean
Bio-nano Technology	Food & Life Engineering	Korean
	Food & nutrition	Korean
	Bio-nano science	Korean
	Life science	Korean
	Physics	Korean
	Chemistry	Korean
IT Convergence	Computer engineering(Computer Engineering(Kor))	Korean
	<b>Computer engineering(Computer Engineering(Eng))</b>	<b>English</b>
	Electronic engineering(Electronic Engineering)	Korean
	Electrical engineering	Korean
Art & Physical Education	Arts & Design(Fine arts & sculpture(Fine arts))	Korean
	Arts & Design(Fine arts & sculpture(Sculpture))	Korean
	Arts & Design(Design(Visual design))	Korean
	Arts & Design(Design(Industrial design))	Korean
	Arts & Design(Fashion design)	Korean
	Music(Voice)	Korean
	Music(Instrumental music(Pipe & String music))	Korean
	Music(Instrumental music(Piano))	Korean
	Music(Composition)	Korean
	Physical education(Physical education)	Korean
	Physical education(Taekwondo)	Korean
	Acting Arts	Korean

## 2) Medical Campus(Incheon)

College	Department	Language
Health Science(*)	Dental hygienic	Korean
	Radiology	Korean
	Physical therapy	Korean
	Emergency medical technology	Korean

\* Eligibility for Health Science : Applicant must have over TOPIK Level 4 only

[Transfer]

1) Global Campus(Seongnam)

College	Department	Language
Gachon Liberal Arts	Liberal studies(Koreanology major)	Korean
Business Administration	Business administration(Business administration)	Korean
	Business administration(Accounting & Taxation)	Korean
	<b>Business administration(Global Business administration)</b>	<b>English</b>
	Financial Mathematics	Korean
Social Science	Media communication	Korean
	Tourism management	Korean
	Economics	Korean
	Healthcare management	Korean
	Applied statistics	Korean
	Psychology	Korean
Law	Law	Korean
	Public administration	Korean
Humanity	Korean language & literature	Korean
	English language & literature	Korean
	Oriental language & literature	Korean
	European language & literature	Korean

College	Department	Language
Engineering	Urban planning & landscape(Urban planning)	Korean
	Urban planning & landscape(Landscape)	Korean
	Architecture(Interior architecture)	Korean
	Architecture(Architecture engineering)	Korean
	Building equipment system & fire protection engineering	Korean
	Chemical & biological engineering	Korean
	Mechanical engineering	Korean
	Industrial & business engineering	Korean
	Civil environment engineering	Korean
	New material engineering	Korean
Bio-nano Technology	Food & biotechnology	Korean
	Food & nutrition	Korean
	Bio-nano	Korean
	Life science	Korean
	Physics	Korean
	Chemistry	Korean
IT Convergence	Computer engineering(Kor)	Korean
	<b>Computer engineering(Eng)</b>	<b>English</b>
	Electronic engineering	Korean
	Electrical engineering	Korean
Art & Physical Education	Arts & Design(Fine arts & sculpture(Fine arts))	Korean
	Arts & Design(Fine arts & sculpture(Sculpture))	Korean
	Arts & Design(Design(Visual design))	Korean
	Arts & Design(Design(Industrial design))	Korean
	Arts & Design(Fashion design)	Korean
	Music(Voice)	Korean
	Music(Instrumental music(Pipe music))	Korean
	Music(Instrumental music(String music))	Korean
	Music(Instrumental music(Piano))	Korean
	Music(Composition)	Korean
	Physical education(Physical education)	Korean
	Physical education(Taekwondo)	Korean

## 2) Medical Campus(Incheon)

College	Department	Language
Health Science(*)	Dental hygienic	Korean
	Radiology	Korean
	Physical therapy	Korean
	Emergency medical technology	Korean

\* Eligibility for Health Science : Applicant must have over TOPIK Level 4 only



## 2. Application Schedule ※ The schedule can be subject to change.

Category	Schedule		
	1 <sup>st</sup> Intake(***)	2 <sup>nd</sup> Intake(***)	3 <sup>rd</sup> Intake(***)
Online application ( <a href="http://www.jinhakapply.com/">http://www.jinhakapply.com/</a> )	Apr 17 <sup>th</sup> (Mon), 10:00 ~ May 12 <sup>th</sup> (Fri), 16:00	May 29 <sup>th</sup> (Mon), 10:00 ~ Jun 23 <sup>rd</sup> (Fri), 16:00	Jul 17 <sup>th</sup> (Mon), 10:00 ~ Jul 30 <sup>th</sup> (Sun), 16:00
Required document submission(*)	Apr 17 <sup>th</sup> (Mon), 10:00 ~ May 12 <sup>th</sup> (Fri), 16:00	May 29 <sup>th</sup> (Mon), 10:00 ~ Jun 23 <sup>rd</sup> (Fri), 16:00	Jul 17 <sup>th</sup> (Mon), 10:00 ~ Jul 30 <sup>th</sup> (Sun), 16:00
<b>Evaluation(**)</b>	<b>May 13<sup>th</sup> (Sat) ~ May 21<sup>st</sup> (Sun)</b>	<b>Jun 24<sup>th</sup> (Sat) ~ Jul 9<sup>th</sup> (Sun)</b>	<b>Jul 31<sup>st</sup> (Mon) ~ Aug 6<sup>th</sup> (Sun)</b>
Announcement	May 25 <sup>th</sup> (Thu) ~ May 26 <sup>th</sup> (Fri)	Jul 13 <sup>th</sup> (Thu) ~ Jul 14 <sup>th</sup> (Fri)	Aug 10 <sup>th</sup> (Thu) ~ Aug 11 <sup>th</sup> (Fri)
Tuition Payment	Jun 19 <sup>th</sup> (Mon) ~ Jun 30 <sup>th</sup> (Fri)	Jul 14 <sup>th</sup> (Fri) ~ Jul 30 <sup>th</sup> (Sun)	Aug 11 <sup>th</sup> (Fri) ~ Aug 16 <sup>th</sup> (Wed)

\* Required documents submitted or received by postal within the deadline are to be considered for evaluation.

### \*\* Way of Evaluation

- All of colleges except for College of Arts & Design(Fine arts & sculpture, Design), Art & Physical Education(Music), College of Health Science : Document screening 100%
- College of Arts & Design(Fine arts & sculpture, Design), Art & Physical Education(Music) : Document screening 80% + Artwork screening 20% = 100%
- College of Health Science : Document screening 60% + Interview(face-to-face or phone) 40% = 100%

\*\*\* If a student fail to pass the 1<sup>st</sup> intake, the student has to reapply for the 2<sup>nd</sup> intake or 3<sup>rd</sup> intake.

### <Mailing Address>

- 1) Address : Office of International Affairs / Global Center 7<sup>th</sup> Floor #731 / Gachon University  
1342 Seongnamdaero, Sujeonggu, Seongnamsi, Gyeonggido / Republic of Korea(Postal code : 13120)
- 2) Recipient : International Student Admission Team(Undergraduate)(국제교류처 외국인입학팀 외국인 학부 특별전형 담당자)
- 3) Contact : 82-31-750-5672/5823

### 3. Eligibility

Category	Freshmen	Transfer
Nationality	Students and Students' both parents must be non-Korean citizenship	
Academic	High/Secondary School Certificate	<p>[2nd Year Transfer]</p> <ul style="list-style-type: none"> <li>- Received college degree and more than thirty-two(32) credits from 2~3 year</li> <li>- Completed more than two(2) semesters and thirty-two(32) credits at four(4) year university</li> </ul> <p>[3rd Year Transfer]</p> <ul style="list-style-type: none"> <li>- Received college degree and more than sixty-five(65) credits from 2~3 year</li> <li>- Completed more than four(4) semesters and sixty-five(65) credits at four(4) year university</li> </ul>
Language Proficiency	<p>[Korean Track]</p> <ul style="list-style-type: none"> <li>- TOPIK Level 3</li> <li>* Students who completed over Level 3 language course in Gachon University's Korean Language Center or in the college/university's Korean Language Center located in Korea are exempted.</li> <li>* If you pass Korean Language Test conducted by Gachon University, it will be exempted as well.</li> <li>※ Students who apply to Liberal Studies(Koreanology major) do not need to submit the Korean proficiency test result</li> <li>※ Students who apply to College of Health Science, the students have to submit over TOPIK Level 4</li> </ul> <p>[English Track]</p> <ul style="list-style-type: none"> <li>- IELTS 5.5 / TOEFL PBT 530(CBT 197, iBT 71) / TEPS 600(NEW TEPS 326)</li> <li>- Student from one of the countries(English as the first language) is exempted to submit the English proficiency test result</li> </ul>	

#### 4. Required Documents

Documents	EA	Remarks
Application form	1	<ul style="list-style-type: none"> <li>- Print all the documents after completing the online application</li> <li>- Sign on the printed documents before submitting</li> </ul>
Letter of Consent	1	
Statement of purpose	1	
Copy of passport (applicant and applicant's parents)	1	<ul style="list-style-type: none"> <li>- Copy of passport of both parents can be replaced as a copy of ID card, but it has to be translated in Korean or English and notarized</li> </ul>
Copy of residence card	1	<ul style="list-style-type: none"> <li>- This document is only required for sojourner in Korea</li> </ul>
Birth certificate or legal document indicating the applicant's relationship with his/her parents	1	<ul style="list-style-type: none"> <li>- Documents issued by government have to be submitted</li> <li>- Documents must be translated in Korean or English and notarization is required</li> <li>- If parents got divorced, the certificate of divorce is additionally required</li> <li>- If one or both parents passed away, the certificate of death is additionally required</li> <li>- If the applicant has a single parent family, the certificate or confirmation letter approved by a government and notarized in English has to be submitted</li> </ul>
Artwork(USB)	1	<ul style="list-style-type: none"> <li>- Only applicable to the students who apply to College of Arts &amp; Design(Fine arts &amp; sculpture, Design), Art &amp; Physical Education(Music)</li> </ul>
Certificate of Bank balance	1	<ul style="list-style-type: none"> <li>- USD 20,000 or higher</li> <li>* Issued within 30 days of submitting the document</li> <li>* The certificate with an expiration date specified is only accepted for 6 months from the issuance date, and the validity period must expire after the admission date(planned September 1, 2023)</li> <li>* Student residing in Korea(with a residence card) must submit the certificate of bank balance with the applicant's name from a bank located in Korea.</li> <li>- Other currency which is equivalent to USD 20,000 is acceptable (e.g. RMB 140,000 or KRW 24,000,000)</li> </ul>
Certificate of language proficiency test result	1	<ul style="list-style-type: none"> <li>- It can be the copy one</li> </ul>

Documents		EA	Remarks
Freshman	Official high/secondary school certificate of (expected) Graduation	2 (1 original & 1 copy)	<ul style="list-style-type: none"> <li>- Documents must be translated in Korean or English and notarization is required</li> <li>- Students should submit the documents either an original copy of consular representative check from Embassy of Korea in their countries or a notarized Apostille (※ Refer to the appendix #1)</li> </ul>
	Official high/secondary school's transcript	2 (1 original & 1 copy)	
Transfer	Official college/university certificate of (expected) Graduation	2 (1 original & 1 copy)	<ul style="list-style-type: none"> <li>- Documents must be translated in Korean or English and notarization is required</li> <li>- Transcript is consisted of each course's credit, grade, and total credits</li> <li>- Students should submit the documents either an original document of consular representative check from Embassy of Korean in their countries or a notarized Apostille (※ Refer to the appendix #1)</li> <li>* Students who is currently attending four-year university have to submit his/her official high/secondary school certificate of graduation as well.</li> </ul>
	Official college/university's transcript	2 (1 original & 1 copy)	

※ All the documents submitted will NOT be returned.

**5. Application Fee : 150,000 KRW** \* Your application will not be accepted unless you complete to pay for the application fee.

- Cancellation of Application and Refund of Application Fee

- 1) If the applicant requests to cancel his/her application before the end of application period, the application fee is all refundable. But, it is not refundable after the end of online application period. The criteria for refunding of application fee shall be in accordance with Article 42-3 of the Enforcement Decree of the Higher Education Act, Korea.
- 2) The reason for refund of application fee : Natural disaster, Hospitalized for illness or accident, in the case of failure to take the screening due to death(related certificate is required)

※ If the applicant does not meet the Eligibility, the application will be cancelled and application fee will be refunded

## 6. Evaluation

College	Evaluation
All of colleges except for Art & Physical Education(Music), Health Science	Document screening(100%)
Arts & Design(Fine arts & sculpture, Design), Art & Physical Education(Music)	Document screening 80% + Artwork screening 20% = 100%
Health Science	Document screening 60% + Interview(face-to-face or phone or etc) 40% = 100%

## 7. Enrollment

Department	Fees (2023 Spring Semester)
	Tuition Fee(KRW) per semester
Business administration / Global business administration / Integrative studies(Koreanology major) / Law / Psychology / Economics / Global economics / Media communication / Public administration / Tourism management / English language & literature / Korean language & literature / European language & literature / Oriental language & literature	3,965,800
Financial mathematics / Physics / Nano-physics / Chemistry / Nano-chemistry / Life science / Food & nutrition / Physical therapy / Radiology / Emergency medical technology / Dental hygienic / Applied statistics / Healthcare management / Physical education(Physical education, Taekwondo) / Arts & Design(Fashion design)	4,639,800
Electronic engineering / Electrical engineering / Computer engineering / Architecture / Urban planning & landscape / Mechanical engineering / Civil environment engineering / Industrial & business engineering / Chemical & biological engineering / Building equipment system & fire protection engineering / Bionano science / Food science & bioengineering / New material	5,179,800
Music(Voice, Instrumental music, Composition) / Arts & Design(Fine arts & sculpture, Design) / Acting Arts	5,379,800

※ The fees listed above are for 2023 Spring Semester and can be subject to change, then have to pay for the difference.

## 8. Scholarship

### 1) For newly admitted students

Name of Scholarship	Standard	Benefit
<b>Foreigner Scholarship (Korean Track)</b>	TOPIK Level 6	90% reduction in tuition
	TOPIK Level 5	80% reduction in tuition
	TOPIK Level 4	60% reduction in tuition
	TOPIK Level 3	40% reduction in tuition
	None	30% reduction in tuition
<b>Foreigner Scholarship (English Track)</b>	IELTS 8 or TOEFL IBT 112 or NEW TEPS 498	70% reduction in tuition
	IELTS 6.5 or TOEFL IBT 100 or NEW TEPS 398	40% reduction in tuition
	IELTS 5.5 or TOEFL IBT 71 or NEW TEPS 326 or English as the first language	30% reduction in tuition
<b>Recommendation Scholarship</b>	Partner institution(school, agent, etc)	10% additional reduction in tuition(select one)
	Gachon Korean Language Education Center	
<p>1. The above scholarship only applies to the first semester upon enrollment</p> <p>2. Other matters not specified above shall be subject to Gachon University's Scholarship Policy and Standards and the amount of scholarship are subject to change according to the changes in Gachon University's Scholarship Policy.</p>		

## 2) For registered students

Classification	TOPIK	GPA			
		4.0 higher	3.5 higher	3.0 higher	2.5 higher
Korean Track	Level 6	100% reduction in tuition	60% reduction in tuition	50% reduction in tuition	30% reduction in tuition
	Level 5	70% reduction in tuition			
	Level 4				
	Level 3	40% reduction in tuition	40% reduction in tuition	30% reduction in tuition	10% reduction in tuition
	None	10% reduction in tuition			
English Track	GPA				
	4.3 higher	4.0 higher	3.5 higher	3.0 higher	2.5 higher
	100% reduction in tuition	60% reduction in tuition	50% reduction in tuition	40% reduction in tuition	30% reduction in tuition
<p>1. Above scholarships apply from the second semester</p> <p>2. Above scholarships are only applicable for students who complete courses of 12 credits or more of the previous semester(Senior : 9 or more credits)</p> <p>3. Freshman : up to 8 semesters / Transfer(2nd year) : up to 6 semesters / Transfer(3rd year) : up to 4 semesters</p> <p>4. If a students drops out of Gachon University or transfer to the another university, he/she has to refund the scholarship in that semester.</p> <p>5. Other matters not specified above shall be subject to Gachon University's Scholarship Policy and Standards and the amount of scholarship are subject to change according to the changes in Gachon University's Scholarship Policy.</p>					
TOPIK Encouragement (KRW 300,000)	<p>- If a student acquires TOPIK Level 4 or higher within a year(2 semesters) after the entrance, he/she can be awarded. (Student has to submit the TOPIK test result to the Office of International Affairs)</p> <p>- It only provides the one time before graduation</p>				
Excellent Scholarship	Students who have excellent grade will be awarded the scholarship per department or college				

## 9. Note

### 1) For submitting documents

- A. Unable to change after payment of the admission fee or cancel the application after the application period is closed
- B. When filling in an application form, the applicant's contact information and address must be accurately stated, and the applicant himself is responsible for the disadvantages caused by unclear information entry and omission.
- C. All submitted documents are not returned with or without acceptance

### 2) For passed(admitted) students

- A. Successful applicants(admissions) must be informed of the NOTE notified when announcing successful applicants.
- B. Full refund of tuition fee is possible if you give up admission before the start of the semester. Tuition fee when you give up admission after taking a leave of absence is Non-refundable. Criteria of refund is applied in accordance with the standard of tuition fee refund by Gachon University. Refund may reduce the amount of tuition fee in accordance with the date of leave of absence.
- C. In the case of transfer students, the graduation period may be extended if they need to complete additional courses required for graduation according to the credit recognition review.

### 3) Acceptance(Admission) Cancellation

- A. If the submitted documents are different from the facts, or if it is found that acceptance or admission has been made through other illegal methods, acceptance and admission will be canceled even after admission.
- B. Students cannot double-enroll in two or more colleges, universities, industrial colleges, or colleges of education with the same semester of admission. Acceptance(admission) will be canceled in case of violation of double registration prohibition.
- C. Among those who are expected to graduate(completion), the final graduation(completion) certificate must be submitted to the Office of International Affairs before the date of admission. Acceptance(admission) will be canceled if not submitted.
- D. Even if acceptance(admission) is granted, if it is confirmed that the applicant does not meet the qualifications according to the review of financial documents and academic background documents, the admission will be cancelled.



- E. If entry or stay is not possible due to visa refusal, admission will be cancelled before the number of school days(1/4).
- F. Acceptance(admission) will be canceled if there is a forgery or errors in the submitted documents.

#### **4) Others**

- A. Regarding the selection process, the evaluation contents and grades cannot be disclosed regardless of whether or not they have passed.
- B. Notices related to the selection process or announcement of successful applicants will be announced through the website of the Office of International Affairs of the University, and will not be notified individually.  
Applicants are responsible for any disadvantages caused by not checking the website.
- C. All the international students staying in Korea are subject to a mandatory subscription to National Health Insurance from March 1, 2021 based on National Health Insurance enforcement rules in Korea.
- D. Matters not specified in this admission guideline are subject to the relevant laws and guidelines, the university regulations, and the decision of the International Student Admissions Committee.
- E. This admission guideline was written in Korean and then translated into English and Chinese. The interpretation of the contents is based on the Korean admission guideline.

## **10. Contact Information**

Office of International Affairs / Global Center 7<sup>th</sup> Floor #731 / Gachon University  
1342 Seongnamdaero, Sujeonggu, Seongnamsi, Gyeonggido / Republic of Korea(Postal code : 13120)

URL. [www.oia.gachon.ac.kr](http://www.oia.gachon.ac.kr)

Tel. 82-31-750-5672/5823

Fax. 82-31-750-5674

Email. [jjw2744@gachon.ac.kr](mailto:jjw2744@gachon.ac.kr) / [hasik@gachon.ac.kr](mailto:hasik@gachon.ac.kr)

## [Appendix]

A1. Apostille Countries

A2. Dormitory Information

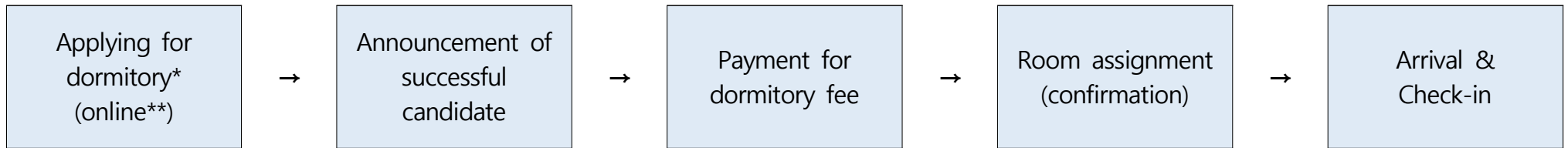
A3. Location

### A1. Apostille Countries

Region	Country
Asia	Republic of Korea, Mongolia, Brunei, Japan, India, Macao, Hong Kong, Tajikistan
Middle East	Oman, Israel, Bahrain, Morocco
Europe	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, The Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Republic of Macedonia, The Former Yugoslav, Ukraine, The United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
America	United States, Argentina, Mexico, Panama, Suriname, Venezuela, Antigua and Barbuda, Bahamas, Barbados, Belize, Colombia, Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Honduras, St. Vincent, Peru, Trinidad and Tobago, Saint Lucia, St. Kitts and Nevis, Uruguay, Costa Rica, Nicaragua, Paraguay, Brazil, Chile, Guatemala
Africa	South Africa, Botswana, Burundi, Lesotho, Liberia, Namibia, Sao Tome and Principe, Swaziland, Malawi, Cape Verde, Seychelles
Oceania	New Zealand, Niue, Norfolk Islands, Mauritius, Vanuatu, Samoa, Seychelles Islands, Cook Islands, Tonga, Fiji, Australia

※ It is based on 2019, September 21<sup>st</sup> by HCCH(<https://www.hcch.net>)

## A2. Dormitory Information



\* It is scheduled to open on July, 2023, but it is subject to change

\*\* Application website : <https://www.gachon.ac.kr/sites/dormitory/index.do>

## A3. Location

- Office of International Affairs, International Student Admission Team -

