Spring Semester 2023

Graduate Admissions Guide for International Students

[Global Campus]

GACHON UNIVERSITY GRADUATE SCHOOL

Fall Semester 2023 Admission Guideline

1. Departments and Programs Offered

■ **Master's Program**

Division	Department	Major
Humanities · Social Science	Korean Language&Literature	Korean Linguistics, Classic Literature, Modern Literature
	English Language&Literature	English Language&Literature
	Oriental Language&Literature	Korean-Chinese Translation, Comparative Cultural Contents in Korea&Japan
	European Language&Literature	German Language&Literature, French Language&Literature
	Law	Public Law, Private Law, AI Convergence Law, Special Judicial Police Act
	Public Administration	Public Administration, Policy Studies, Welfare Administration
	Business Administration	Personnel Management, Marketing, Financial Management, Business Establishment&Technical Management, Management Strategy
	Global Economics	Economics
	Tourism Management	Tourism Management, Hospitality Management
	Accounting&Taxation	Accounting, Taxation
	Social Welfare	Social Welfare
	Early Childhood Education	Early Childhood Education
	Health Policy&Management	Health Policy·Health Promotion, Healthcare Management·Medical Informatics, Health Economics·Medical Industry
	Media&Communication	Media & Communication
	Police Science&Security Service	Criminal Justice, Security Studies
	Applied Statistics	Applied Statistics
	Teaching Korean as a Foreign Language	Teaching Korean as a Foreign Language
Natural Science	Mathematical Finance	Mathematical Informatics
	Clothing	Clothing Studies, Beauty Business Studies, Fashion·Beauty Therapy
	Food&Nutrition	Food&Nutrition Studies
Engineering	Urban Planning	Urban Planning, Traffic Studies
	Landscape Architecture	Landscape Architecture
	Architecture	Architecture, Architectural Engineering, Interior Architecture
	Industrial Engineering	Industrial Management Engineering, Logistic Management
	Equipment System· Fire Protection Engineering	Equipment System Engineering, Fire Protection&Extinguishing Engineering
	Mechanical Engineering	Mechanical Engineering
	Food Science & Biotechnology	Food Science & Biotechnology
	Civil & Environment Engineering	Civil & Environment Engineering
	Materials Science&Engineering	Materials Science&Engineering
	Bionano Technology	Nanomaterial
	IT Convergence Engineering	Computer Engineering
	Game Technology	Game Technology Major
	Computing	AI Major, Software Major
	Information Security Engineering	Information Security Engineering
	Next Generation Smart Energy System Convergence	Next Generation Smart Energy System Convergence

Division	Department	Major
Integrated (Natural Science Engineering)	Nano Science&Technology (Interdisciplinary Integrated Course)	Chemical&Biological Engineering(Engineering), Electrical Engineering (Engineering), Electronic Engineering(Engineering), Energy IT (Engineering), Nano-Physics(Natural Science), Nano-Chemistry(Natural Science), Life Science(Natural Science), Food Biotechnology and Nutrition(Natural Science)
Korean Medicine	Korean Medicine	Herbal Medicine, Physiology, Anatomy of Acupuncture Points, Preventive Medicine, Internal Medicine, Moxibustion, Formulae pharmacology, Gynecologic Science, Rehabilitation Medicine, Appearance Science, Pathology, Diagnosis Science, Pediatrics, Constitutional Medicine, Neuropsychiatry
Art&Physical Education	Performing Arts	Acting, Directing, Theories of Theatre & Media Art, Theatrical Design&Images Design
	Sculpture	Sculpture
	Design	Visual Arts, Industrial Design
	Fine Arts	Fine Arts, Theory of Art
	Music	Vocal, Composition, Combined Piano, Orchestral Music
	Physical Education	Physical Education

■ Ph.D Program

Division	Department	Major
Humanities · Social Science	Korean Language&Literature	Korean Language Studies, Classic Literature, Modern Literature
	English Language&Literature	English Language & Literature
	Law	Public Law, Civil Law, Criminal Law, Mercantile Law, Real Estate Law, AI Convergence Law, Special Judicial Police Act
	Business Administration	Personnel Management, Marketing, Financial Management, Business Establishment&Technical Management, Management Strategy
	Global Economics	Economics
	Tourism Management	Tourism Management, Hospitality Management
	Accounting & Taxation	Accounting, Taxation
	Early Childhood Education	Early Childhood Education
	Education	Educational Psychology & Counselling, Gifted Education&Educational Technology
	Health Policy&Management	Health Policy·Health Promotion, Healthcare Management·Medical Informatics, Health Economics·Senior Business
	Media & Communication	Media & Communication
	Police Science&Security Service	Criminal Justice, Security Studies
	Applied Statistics	Applied Statistics
Natural Science	Clothing	Clothing Studies, Beauty Business Studies, Fashion, Beauty Therapy

Division	Department	Major
Engineering	Urban Planning	Urban Planning, Traffic Studies
	Architecture	Architecture, Architectural Engineering, Interior Architecture
	Industrial Engineering	Industrial Management Engineering, Logistic Management
	Equipment System·Fire Protection Engineering	Equipment System Engineering, Fire Protection&Extinguishing Engineering
	Mechanical Engineering	Mechanical Engineering
	Food Science&Biotechnology	Food Science&Biotechnology
	Civil & Environment Engineering	Civil&Environment Engineering
	Materials Science&Engineering	Materials Science&Engineering
	Bionano Technology	Nanomaterial
	IT Convergence Engineering	Computer Engineering
	Computing	AI Major, Software Major
	Game Technology	Game Technology Major
	Information Security Engineering	Information Security Engineering
	Next Generation Smart Energy System Convergence	Next Generation Smart Energy System Convergence
Integrated (Natural Science Engineering)	Nano Science&Technology (Interdisciplinary Integrated Course)	Chemical&Biological Engineering(Engineering), Electrical Engineering (Engineering), Electronic Engineering(Engineering), Energy IT (Engineering), Nano-Physics(Natural Science), Nano-Chemistry(Natural Science), Life Science(Natural Science), Food Biotechnology& Nutrition (Natural Science)
Korean Medicine	Korean Medicine	Herbal Medicine, Physiology, Anatomy of Acupuncture Points, Preventive Medicine, Internal Medicine, Moxibustion, Formulae pharmacology, Gynecologic Science, Rehabilitation Medicine, Appearance Science, Pathology, Diagnosis Science, Pediatrics, Constitutional Medicine, Neuropsychiatry
Art&Physical Education	Physical Education	Physical Education

■ Multilingual(Chinese courses)

Division	Course	Department	Note
Humanities · Social Science	Master's, Ph.D	Business Administration	Inquiries : 031-750-8888
	Ph.D	Education	

■ Startup MBA

Division	Course	Department	Term	Field
Humanities · Social Science	Master's	창업학과	1 Year (4 semesters)	Entrepreneurship, Business Model, Service Planning, Marketing, Finance, HR, Gross Hacking, etc.

※ **The medium of instruction for the course is Korean and the method of payment for the tuition may be different from that of other courses**

2. Quota

-**There's no limited number of students for international admissions.**
(Both Master's & Ph.D. Course)
-The exact quota for each course will be assigned by the department.

3. Admission Schedule

Procedure	Schedule		Instructions
	First Round	Second Round	
Application for Admission	April 3, 2023(Mon) ~ May 5, 2023(Fri) 4PM	June 5, 2023(Mon) ~ June 23, 2023(Fri) 4PM	■Application Form must be submitted by online first. Then all documents must be printed out and submitted with other required materials either by mail or in person. **731 Office of International Affairs, 1342 Seongnamdae-ro, Sujeong-gu, Seongnam-si, Gyeonggi-do, Korea(13120)**
Deadline for Submission of Documents	April 3, 2023(Mon) ~ May 10, 2023(Wed) 4PM	June 5, 2023(Mon) ~ June 28, 2023(Fri) 4PM	
Evaluation (Interviews & Exam)	May 17, 2023(Wed) ~ May 19, 2023(Fri)	July 5, 2023(Wed) ~ July 7, 2023(Fri)	■Students will be informed from the department if additional interviews or exams are required.
Admissions Announcement	June 2, 2023(Fri)	July 21, 2023(Fri)	■The results will be published on the website. Students will not be informed individually. (http://oia.gachon.ac.kr)
Registration	June 2, 2023(Fri) ~ June 16, 2023(Fri)	July 21, 2023(Fri) ~ July 31, 2023(Mon)	■The tuition fee must be paid within the given period.

4. Eligibility

Category		Qualification
Freshmen	Master's	- A bachelor's degree from an accredited university (4years) OR equivalent (Or a candidate expected to receive a bachelor's degree by August, 2023)
	Ph.D	- A master's degree from an accredited college or university OR equivalent (Or a candidate expected to receive a master's degree by August, 2023)
Transfer	Master's	- Applicants from an accredited college or university with the same major 1) Transfer to 2nd semester: Person who has completed at least one semester of master's degree course and has earned at least 6 credits 2) Transfer to 3rd semester: Person who has completed at least two semesters of master's degree courses and has earned at least 12 credits
	Ph.D	- Applicants from an accredited college or university with the same major 1) Transfer to 2nd semester: Person who has completed at least one semester of PhD degree course and has earned at least 6 credits 2) Transfer to 3rd semester: Person who has completed at least two semesters of PhD degree courses and has earned at least 12 credits 3) Transfer to 4th semester: Person who has completed at least three semesters of PhD degree courses and has earned at least 18 credits
All	Note	- Language proficiency requirements 1) TOPIK (Korean Language Proficiency Test) Level 3 or above (Must obtain Level 4 or above before graduation) 2) English Language Proficiency Test Score (TOEFL PBT 530, CBT 197, iBT 71, / IELTS 5.5 / CEFR B2 / TEPS 600 / NEW TEPS 326 or above) ※ Students from countries using English as a native language can enter school without being subjected to regular English language proficiency test upon submission of graduation certificate for middle school or high school in the country.

5. Application Method

A. Access to the application web-site. (http://www.jinhakapply.com/)

B. Register and login. (register under one's own name)

C. Precautions must be checked, and the applicant is responsible for the non-confirmation.

- **Where a contact information (e-mail, phone number, etc.) is incorrectly entered when filling out the application form or various notifications are not possible due to loss of contact, the application shall not be challenged for any reason in the future.**

- **If the name on the submitted document is different, a court certificate of the relevant country shall be attached to prove that the person is the same.**

D. Apply: Fill out the application form by selecting the type of application, applying department referring to the recruitment guidelines

E. Payment of application fee: Payment must be made through the website. No modification or cancellation shall be allowed after the deadline.

F. Check the identification slip

G. Submission of documents: After printing the 'Shipping Envelope', attach it to the front of the large envelope and visit or mail it with other required documents

※ The shipping envelope can be printed on the website after your application is completed.

6. Application Fee

Application Fee : 120,000 KRW * Your application will not be accepted unless you complete to pay for the application fee.

- Cancellation of Application and Refund of Application Fee
    1) If the applicant requests to cancel his/her application before the end of application period, the application fee is all refundable. But, it is not refundable after the end of online application period. The criteria for refunding of application fee shall be in accordance with Article 42-3 of the Enforcement Decree of the Higher Education Act, Korea.
    2) The reason for refund of application fee : Natural disaster, Hospitalized for illness or accident, in the case of failure to take the screening due to death(related certificate is required)
    ※ **If the applicant does not submit the required documents or meet the application qualification, application will be cancelled and application fee will be refunded.**

7. Evaluation

Division	Method	Note
Master's Program	**100% based on documents**	- Some departments (majors) may conduct oral tests, interviews or performance tests. - When the oral test is conducted, the oral test (100 points) score will be additionally reflected and evaluated as 200 points in total. - When the performance test is conducted, the performance test (100 points) score will be additionally reflected and evaluated as 300 points in total. - If the interview is conducted, the interview score will be evaluated from A to D.
PhD Program		

- **Evaluation: Comprehensive evaluation in consideration of academic plan, previous academic history, major equivalence and others**

8. Required documents for international students

#	제출서류	석사	박사	상세내용
1	**Application forms**	○	○	Print out after completing forms online ① Application Form ② Study Plan ③ Personal Information Collection and Usage Agreement ④ Release of Information Form ⑤ Remark Form
2	**Bachelor's Degree Certificate**	○	○	
3	**Transcript of Bacehlor's Degree**	○	○	
4	**Master's Degree Certificate**	X	○	
5	**Transcript of Master's Degree**	X	○	

Location Certificate	Korea	China	Others
Degree	Original	Copy	Original Apostille or Consular Authentication
Transcript	Original	Original Nortirized	
CHSI	N/A	Printed Copy	N/A

※ Those who are expected to graduate must submit their final degree

#	제출서류	석사	박사	상세내용
				certificate before the semester begins. ※ GPA or percentage score must be indicated in the transcript. ※ Applicants who graduated after transferring from another school must submit additional transcript of the university they attended before transfer ※ Applicants for the transfer of Master's (Ph.D) degrees must submit additional transcripts for Master's (Ph.D) degrees from the previous university
6	**Certificate of English Proficiency Test**	○	○	※ TOPIK Level 3 or English language proficiency test score(TOEFL PBT 530, CBT 197, iBT 71, / IELTS 5.5 / CEFR B2 / TEPS 600 / NEW TEPS 326 and above) ※ Test score report must be within the validity period.
7	**Copies of Passports(ID)**	○	○	※ If you are staying in Korea, you must submit a copy of your alien registration card. ※ Copies of your parents' national ID card can be submitted instead of those of passport.
8	**A certificate issued by a foreign government authority verifying that both the students and parents are foreigners (Notarized within 6 months)**	○	○	※ A family relationship certificate or birth certificate issued by homeland government agency ※ Chinese applicants - A copy of Household Register - Original English notarized copy of family relation certificate or relative relation certificate ▶ If both the applicant and his/her parents don't show on the Household Register index, the Family certificate must be submitted ▶ For divorced parents, submit an additional certificate of divorce ▶ For deceased parent(s), submit an additional certificate of death
9	**A certificate of bank deposit**	○	○	※ Certificate of USD 20,000 or above ※ Other currency which is equivalent to USD 20,000 (E.g. KRW 20,000,000 KRW)
10	**Portfolio**	△	△	※ If a candidate is applying for Department of Performing Arts, he/she must submit an additional portfolio(including performance experience) - A4 size, no given format ※ Submission of 10 files containing the works of Art-related department applicants themselves via USB.
11	**A certificate of experience**	△	△	※ Applied to those who concerned only

9. Fees (KRW)

Application Fee	Entrance Fee	Student Union Fee	Course	Division	Tuition Fee
120,000 KRW	907,000 KRW	30,000 KRW	Master's Course	Humanities, Social Science	4,733,000
				Natural Sciences, Physical Education	5,702,000
				Engineering, Art	6,326,000
				Korean Medicine	7,106,000
			PhD Course	Humanities, Social Science	4,876,000
				Natural Sciences, Physical Education	5,863,000
				Engineering, Art	6,376,000
				Korean Medicine	7,928,000

※ Payment of application fee: Payment must be made through the website.

※ **Additional payment of KRW 40,000 for practical examination will be required for the Department of Music.**

10. Note

1) All submitted documents will not be returned. We advise applicants to prepare additional documentation for visa applications.

2) Documents submitted once cannot be corrected nor modified, and if the application and submission documents are falsely detected or the a person who expects to graduate fails to obtain a degree, acceptance and admission may be canceled.

3) An accepted applicant who is expected graduate must submit the certificate of graduation and academic transcript before the semester starts. If not submitted, the admission may be canceled.

4) Contact Information

Address	Web-site/E-mail	Phone
Office of International affairs, Gachon University 1342, Seongnam-daero, Sujeong-gu, Seongnam-si, Gyeonggi-do, Republic of Korea	■Web-site : http://oia.gachon.ac.kr ■Kor/Eng : lsh1@gachon.ac.kr ■Chinese : zmz070921@gachon.ac.kr	031)750-5838 031)750-8888

11. Scholarships

Division	Scholarship for Freshmen students	Scholarship for Enrolled students
International Students	50% reduction in tuition for the first semester	40% reduction in tuition for all remaining semesters
TOPIK level 4 holder	100% reduction in tuition for the first semester	
TOPIK level 5 holder		
TOPIK level 6 holder	100% reduction in tuition for the first two semesters	

※ In order to receive a TOPIK scholarship, the expiry date of the TOPIK grade must be after the entrance date of Spring Semester – March 1, 2023.

※ Scholarships for enrolled students are paid only to those who have obtained an average GPA of 3.0 or higher in the previous semester.

※ Transfer students will receive scholarships of freshmen with TOPIK level 3 holders even if they hold TOPIK levels 4, 5 or 6.

※ Scholarships of multilingual(Chinese) courses will be 75% reduction in tuition for the last semester based on a separate standard.

※ Freshmen of the Department of Teaching Korean as a Foreign Language will be eligible for scholarships of TOPIK level 4 or 5 holders even if they hold TOPIK level 6.